



Tamil Nadu Slum Clearance Board
Tamil Nadu Housing and Habitat Development Project
Notification

Notification No.: 1/2019

Date:21.06.2019

Tamil Nadu Slum Clearance Board (TNSCB), Government of Tamil Nadu has applied for financing from the World Bank towards the cost of the Tamil Nadu Housing and Habitat Development Project. TNSCB now invites applications from the eligible candidates for the following categories of posts in Tamil Nadu Slum Clearance Board on contract basis under the Tamil Nadu Housing and Habitat Development Project.

S.No	Name of the Specialist / Post	No. of Post	Consolidated Pay per month
1.	Project Planning Officer and Urban Management Specialist	1	Rs. 85,000
2.	Management Information System (MIS) Specialist	1	
3.	Geographic Information System (GIS) Specialist	1	
4.	Town Planning Specialist (TPS)	2	
5.	Planning Assistant	2	Rs. 40,000
6.	Community Development Officer	4	Rs. 70,000
7.	Animator	8	Rs. 11,000

I. Important Dates

1.	Date of Notification	21.06.2019
2.	Date of Publication in Newspaper	26.06.2019
3.	Last date for Receipt of filled Application through Registered Post / Speed Post	10.07.2019

II. Selection Criteria

The selection shall be based on qualification, experience and skills of the candidate and followed by an interview. The age, qualifications, experience and competencies required for the posts and roles and responsibilities of the posts are given in Annexure - I of this Notification.

III. How to Apply

a. Application Forms

- Application forms are enclosed in the Annexure - II of this Notification.
- The application forms can also be downloaded from the website www.tnscb.org/recruitment

b. Documents to be submitted

1. Duly filled Application Form in the prescribed format, given in the Annexure - II.
2. Copy of the SSLC/HSC/Birth Certificate (Self Attested) as proof of date of birth.

3. Copies of Educational Qualification Certificates (Self Attested).
4. Copy of Experience Certificate from the Employer (Self Attested) as a proof of experience.
5. A short write-up on the professional competencies of the applicant.

In addition to the above, the applicant may submit other documents which he/she considers as important, that are not listed above, to justify the qualifications relevant to the post.

c. Application Submission Address

The duly filled application form along with the necessary documents shall reach to the address given below only through Registered Post / Speed Post before 10.07.2019 up to 5:00 PM.

Address:

The Managing Director,
Tamil Nadu Slum Clearance Board,
No.5, Kamarajar Salai, Chepauk,
Chennai – 600 005.

d. General Instructions

1. The candidates applying for any post should ensure that they fulfil all eligibility conditions for the post.
2. The candidates are instructed to write on the envelope for which post they are applying, 'Application for the Post of
3. The applicant who are eligible for applying more than one post are required to apply separately for each post in separate envelope.
4. The candidates need to mention their Email ID, Contact No. and Communication Address very clearly and correctly.
5. The candidates are instructed not to send any original certificates while applying for the above posts.
6. TNSCB will not be responsible for any postal delay.

IV. Certificate Verification and Interview

1. Only shortlisted candidates will be communicated for interview and will be allowed to appear in interview subject to verification of the credentials that they have mentioned in the application form.
2. The candidates admission to the certificate verification and interview will be purely provisional subject to satisfying the eligibility conditions.
3. No TA / DA will be paid to the candidates for participation in certificate verification and interview.
4. In case a candidate does not appear before the interview board or for verification of documents along with original documents, his/her candidature shall be rejected.
5. Neither any request for change in date of interview or certificate verification shall be entertained nor second opportunity shall be provided for interview or verification of certificates in any case.

V. Engagement Period

1. Appointment to the posts shall be made on contractual basis initially for a period of 12 months. However, the contract may be extended by the Board subject to the requirement of the Board and satisfactory performance of the contractual employees. Further, contract shall be terminated at the closure of the Project.
2. The Board shall have the right to disengage any of the candidates before expiry of contractual period of 12 months for poor performance, indiscipline or any other act which is construed detrimental in the implementation of the Project and decision of the Chairman, TNSCB shall be final.
3. This will be a purely temporary and contractual job. Any duties rendered under this Project by the candidate shall not confer him/her any right under any circumstances whatsoever to claim for any scale of pay or to be appointed on temporary/regular basis in the project or in any State Government organizations.

VI. Place of Posting

- Place of posting will be at Project Management Unit located in Tamil Nadu Slum Clearance Board, No.5, Kamarajar Salai, Chepauk, Chennai - 5.

VII. Rejection of Application: (At any stage of Recruitment Process)

1. If the application is received after closing date for any reason whatsoever.
2. If the candidate does not have the essential qualification / experience.
3. If the photocopies of all related documents are not enclosed in the application form.
4. If the candidate not used the application form in the prescribed format.
5. If the candidate is found using unfair means or adopting any malpractice at any stage of the selection process.
6. Incomplete applications and applications containing wrong claims or incorrect particulars relating to age / educational qualification and other basic eligibility criteria will be liable for rejection.
7. Application is liable to be rejected at any stage of the recruitment process or even after recruitment or joining, if any information provided by the applicant is found false or is found not in conformity with eligibility criteria mentioned in the notification.
8. Any attempt to unduly influence selection process will lead to automatic disqualification of the candidate.

VIII. Other Instructions

- The Tamil Nadu Slum Clearance Board reserves its right to postpone / cancel the recruitment process at any stage without assigning any reasons thereof.

Chairman
TNSCB

Annexure – I

Tamil Nadu Slum Clearance Board Tamil Nadu Housing and Habitat Development Project Notification No: 1/2019

I. Age (as on 01.01.2019)

- Maximum: 45 Years (should not have completed)

II. Terms of Reference

1. Project Planning Officer / Urban Management Specialist

Qualifications, Experience and Competencies

1. Post Graduate degree in Construction Engineering and Management / Construction Management / Construction Project Management / Construction Technology and Management from a recognized University.
2. Minimum 5 years of post qualification experience in construction projects in government / semi-government / autonomous organizations or urban local body / Public Sector Undertaking / private company of repute.
3. Experience in the housing projects will be preferred.
4. Experience of working with state / central government organizations will be preferred.
5. Prior experience of working with World Bank/ADB and/or International Financial Institutions funded projects will be preferred.
6. Good written and oral communication skills in English and Tamil.
7. Good IT / Computer skills including MS Office (Word, Excel, Powerpoint etc.)
8. Ability to liaise and work effectively with government officials.
9. Ability to work collaboratively with teams as a constructive team member.

Roles and responsibilities

The Project Planning Officer / Urban Management Specialist will have a broad based role in improving quality of project planning, design, implementation and reporting by providing intellectual leadership and inputs. This includes, but not limited to:

General

1. Managing staff and overseeing the day-to-day activities of the Project Management Unit (PMU) related to the management and implementation of the Project, including project monitoring and evaluation, financial management, progress and financial reporting.
2. Supervise PMU staff in the performance of their respective duties and ensure the efficient functioning of the unit and ensure that clear working arrangements are established.
3. Providing support prior to and during missions, and comment on Aide Memoire.
4. Coordinating with external agencies and key stakeholders.
5. Ensuring coordination between PMU team members.
6. Providing all necessary facilitation for PMU to work smoothly.

Planning

1. Provide overall leadership and support in Project Planning.
2. Activity planning and scheduling to avoid time and cost overruns.
3. Reviewing bidding documents and cost estimates prepared by procurement team.
4. Coordinate the review and approval process of design works.
5. Assist the procurement team to evaluate tenders, bids, proposals; and prepare a bid evaluation report, including recommendations for award.

Monitoring and Evaluation

1. Evaluate contracts/programs and recommend improvements as needed.
2. Draft Terms of References and management of consultants, monitoring progress on deliverables under those contracts and providing feedback as necessary, and coordination of the work of the consultants consistent with the overall project implementation plan.
3. Working with the safeguard specialists, ensure all relevant environmental and social safeguard assessments and management/mitigation plans are prepared and implemented to the standard required by the World Bank safeguard policies.
4. Assist the PMU in obtaining requisite clearances, quality assurance and benchmarking.
5. Review of physical and financial progress of housing projects under the Project.
6. Preparation of quality assurance reports and preventive and curative measures to ensure standard quality houses and infrastructure are constructed under the Project.
7. Assess existing project/contract management procedures, including time, cost, payment, quality, human resources, communications, and risk management.
8. Develop project/contract management procedures and systems.
9. Provide project management and implementation support as needed (financial, contract management, risk management, records-keeping, etc.) for services, goods, and works contracts including assistance with field supervision activities.
10. Proactively managing risks.

Reporting

1. Prepare, or as appropriate supervise the preparation of, progress reports, annual reports, and other reports that may be required by the PMU.
2. Establishing procedures for preparation, implementation and progress monitoring and reporting.
3. Liaising with World Bank and provide timely information.
4. Ensuring timely submission of quarterly progress reports.
5. Ensuring that regular reviews are conducted as per timelines, necessary updates, etc., are shared with concerned units and organizations (PIUs, World Bank), and action taken reports are collected and presented to PMU.

Financial Management

1. Assist the preparation of project budgets.

2. Oversee the financial aspect of Project Management: Fund flow management, managing cost overruns, work completion certificates and payment certificates; preparation of utilization certificates; financial closure of the project account etc.
3. Working with the Finance Team, ensure that financial management and reporting systems as specified by funding agencies are complied with and maintained.
4. Working with the Finance Team, monitor payments to suppliers, contractors, and consultants and ensure contract payment terms are met.
5. Ensuring timely release of funds to the projects in coordination with the Finance Team.
6. Other project and contract management related tasks assigned by the Project Director.

2. MIS Specialist

Qualifications, Experience and Competencies

1. Post Graduate degree in Computer Science or MCA/PGDCA from a recognized University.
2. Minimum 7 years of post qualification experience in software development / project management / database management / MIS in government / semi-government / autonomous organizations or urban local body / Public Sector Undertaking / private company of repute.
3. Experience of working with state / central government organizations will be preferred.
4. Experience of working with World Bank and/or International Financial Institutions funded projects will be preferred.
5. Good written and oral communication skills in English and Tamil.
6. Ability to interact with staff in the relevant implementing agencies of the Project.
7. Ability to work in a team and train staff to use the systems in the implementation of project activities.

Roles and Responsibilities

IT Development

1. Identify IT development needs of the TNSCB and user requirements and liaise with external vendors for development of appropriate systems and applications.
2. Facilitate the development and maintenance of an MIS system and dashboards for the TNSCB in order to track the performance of various project activities and monitor adherence to defined standards and procedures, as required.
3. Review the work of the Consulting Firm appointed for digitization of operations of TNSCB.

IT Application Support

1. Monitor, analyze and report on the functioning of assigned IT systems, networks and applications with regard to the defined performance criteria, as required.

MIS Data Collection and Analysis

1. Monitor, examine and provide the required support to data entry teams in Project Management Unit (PMU) and Project Implementation Units (PIUs) to ensure accuracy in data collection and mining.
2. Ensure consistency in data entry and use of defined formats and templates by the data entry teams for the same.

3. Coordination of data entry of the activities of the Project and file uploads into systems to be used by the PMU.
4. Analyze collected data, look for trends/critical areas of concern, patterns and root causes, keep track of all relevant findings and share results with relevant officials in PMU.
5. Consolidate and report data with respect to the Project activities.
6. Coordinate management of electronic data pertaining to the Project, including soft copies of letters, reports and numerical data. This may involve conversion of data and reports in hard copy to electronic form, as well as their storage in an organized filing system.
7. Furnish weekly progress report to the PMU.
8. Ensure smooth flow of information within and outside the PMU.
9. Interface with the PIUs for information sharing.
10. Coordinate with field level officers for smooth functioning of MIS.

IT Operations

1. Facilitate execution of / execute planned and ad hoc hardware and software installation and maintenance activities

MIS Reporting

1. Manage the preparation of timely and accurate departmental MIS statements and reports (including customized and ad hoc) to meet Project requirements, ensuring compliance with relevant policies and standards.
2. Work closely with the Project Planning Officer and support for the development of an MIS for monitoring the project activities.
3. Develop MIS formats and compilation of data from the Project Implementing Units.
4. Upload the project related documents in the TNSCB website.
5. Any other related tasks that may be entrusted upon by the Project Director.

3. GIS Specialist

Qualifications, Experience and Competencies

1. Post Graduate Degree in Geography / Remote Sensing / Geoinformatics / GIS from a recognized University.
2. Minimum 7 years of post-qualification experience in GIS mapping / GIS data collection in government / semi-government / autonomous organizations or urban local body / Public Sector Undertaking / private company of repute.
3. Experience in application of GIS and remote sensing in urban development / housing / slum development projects / programs will be preferred.
4. Experience of working with state / central government organizations will be preferred.
5. Experience of working with World Bank and/or International Financial Institutions funded projects will be preferred.
6. Good written and oral communication skills in English and Tamil.
7. Good IT / Computer skills including MS Office (Word, Excel, PowerPoint etc.)
8. Ability to interact with staff in the relevant implementing agencies.
9. Ability to work in a team and train the staff.

Roles and Responsibilities

GIS Development

1. Liaise with TNSCB officials and other users to define data needs, project requirements or required outputs.
2. Develop and apply GIS analysis solutions to meet identified department needs, as required.
3. Build and implement architecture for GIS in TNSCB for regular GIS data updates and maintenance of the same to be used in GIS applications.
4. Facilitate design, developing and testing of GIS based applications, programs and system functionality, in coordination with external vendors, as required.

GIS Mapping and Implementation

1. Prepare GIS databases, maps, database reports and specialized queries in support of various tasks and projects assigned by TNSCB.
2. Compile geographic data from a variety of sources including census, surveys, field observation, satellite imagery, aerial photographs and existing maps.
3. Collecting and assessing the spatial data provided.
4. Creating an archive to save all the collected data and information
5. Assisting in acquiring satellite images for the preparation of base map of the slums.
6. Integration of total station survey into GIS domain for slums and the project sites.
7. GIS mapping of slums and the project sites.
8. Oversee the work of the Social Assessment Consulting Firm for geo-referencing of slum families during socioeconomic survey.
9. Coordination with government organizations in mapping of the slums and interlink the slums with the resettlement project sites.
10. Support the TNSCB in coordinating/monitoring the implementation of the project activities.
11. Work closely with the MIS and Town Planning Specialist for GIS mapping of land parcels and slums to be rehabilitated.
12. Provide quality control with regard to in-house data capture (data conversion), evaluation of data acquired from outside and database construction.
13. Serve as the GIS technical lead and point of contact on assigned project, address and troubleshoot user queries and issues.
14. Furnish weekly progress report to the Project Management Unit.
15. Any other related tasks that may be entrusted upon by the Project Director.

4. Town Planning Specialist

Qualifications, Experience and Competencies

1. Post Graduate degree in Town Planning / Urban Planning / Regional Planning with Bachelor's degree in Civil Engineering / Architecture.
2. Minimum 5 years of post qualification experience in urban planning or architecture in government / semi-government / autonomous organizations or urban local body / Public Sector Undertaking / private company of repute.
3. Experience of urban planning or architecture in urban development / housing / slum development related projects / programs will be preferred.
4. Experience of working with state / central government organizations will be preferred.

5. Experience of working with World Bank and/or International Financial Institutions funded projects will be preferred.
6. Good written and oral communication skills in English and Tamil.
7. Good IT / Computer skills including MS Office (Word, Excel, PowerPoint etc.)
8. Ability to interact with staff in the relevant implementing agencies and planning approval authorities.
9. Ability to work in a team and train staff in Planning.

Roles and responsibilities

1. Assist in preparation of site plans, floor plans and type designs for housing projects as per Tamil Nadu Combined Development and Building Rules (TNCDBR).
2. Reviewing the site plans prepared by third parties and providing comments.
3. Coordinate the conduct of Design Competition for housing projects.
4. Facilitate the stakeholder consultation during preparation of site plans for housing projects.
5. Ensuring that all the projects are designed as per TNCDBR.
6. Assist to submit applications for planning permission, land use conversion and demolition plan to Chennai Metropolitan Development Authority (CMDA)/ Directorate of Town and Country Planning (DTCP) / Urban Local Body for the housing projects and follow up the applications with officials of CMDA / DTCP / Urban Local Body in coordination with TNSCB officials.
7. Assist to submit applications for registration of housing projects with Real Estate Regulatory Authority and follow up the applications in coordination with TNSCB officials
8. Overseeing that approved site plans and housing designs are properly implemented by contractors, by carrying out field visits to sites, and registering observations.
9. Supporting project staff with regards to design/planning related responsibilities such as: preparing and reviewing TORs and bidding documents, participating in evaluation of bids, etc.
10. Assist the TNSCB in identifying slum pockets and other lands for housing development, identifying ownership of lands occupied by slums, mapping of slums and tenability analysis of slums and selection of an appropriate model for the in-situ slum redevelopment and slum resettlement.
11. Provide inputs to improve the activities related to urban planning.
12. Provide inputs for formulating state housing and habitat policy, affordable housing, rental housing, industrial housing, specialized housing such as working women hostel etc.
13. Provide inputs for climate resilient housing, disaster resistant building design and energy saving building designs.
14. Coordinate with the officials of CMDA / DTCP in preparation of Regional Plans and Disaster Resilience mapping.
15. Any other related tasks that may be entrusted upon by the Project Director.

5. Planning Assistant

Qualifications, Experience and Competencies

1. Diploma in Civil Engineering / Architecture from a recognized University.

2. Minimum 3 years of post qualification experience in urban planning or architecture in government / semi-government / autonomous organizations or urban local body / Public Sector Undertaking / private company of repute.
3. Working knowledge in CAD softwares such as AutoCAD, Revit, 3ds Max is required.
4. Bachelor's degree in Civil Engineering / Architecture will be preferred.
5. Experience in urban planning or architecture in urban development / housing / slum development related projects / programs will be preferred.
6. Experience in working with state / central government organizations will be preferred.
7. Good written and oral communication skills in English and Tamil.
8. Good IT / Computer skills including MS Office (Word, Excel, PowerPoint etc.)
9. Ability to interact with staff in the relevant implementing agencies and planning approval authorities.
10. Ability to work in a team and complete the task.

Roles and responsibilities

1. Preparation of unit designs, floor plans, site plans, and infrastructure plans for housing projects as per Tamil Nadu Combined Development and Building Rules (TNCDDBR) in coordination with TNSCB officials.
2. Inspection of housing project sites for preparation of plans.
3. Preparation of presentation drawings and elevation drawings.
4. Assist the stakeholder consultation during preparation of site plans for housing projects.
5. Assist to submit applications for planning permission, land use conversion and demolition plan to Chennai Metropolitan Development Authority (CMDA)/ Directorate of Town and Country Planning (DTCP)/ Urban Local Body for the housing projects and follow up the applications with officials of CMDA / DTCP / Urban Local Body in coordination with TNSCB officials.
6. Assist the conduct of design competitions for housing projects.
7. Any other related tasks that may be entrusted upon by the Project Director.

6. Community Development Officer

Qualifications, Experience and Competencies

1. Masters Degree in Social Work from a recognized University.
2. Minimum 5 years of post qualification experience in social and community development activities in government / semi-government / autonomous organizations or urban local body/ Public Sector Undertaking / NGOs / CBOs / Private Company.
3. Experience in slum development or resettlement projects or working with community groups especially in urban sector will be preferred.
4. Experience of working with state / central government organizations will be preferred.
5. Experience of working with World Bank and/or International Financial Institutions funded projects will be preferred.
6. Good IT / computer skills including MS Office (Word, Excel, Power point etc)
7. Good written and oral communication skills in English and Tamil.
8. Experience in participatory methods, social mobilization, social analysis, resettlement and rehabilitation.
9. Ability to liaise and work effectively with government officials.

10. Ability to work collaboratively with teams as a constructive team member.
11. Ability to conduct workshops and presentations to community groups and forums to raise awareness about the Project and ensure community participation and support as and when needed.

Roles and responsibilities

1. Coordinate the enumeration, biometric capturing of slum families with external vendors / consulting firm and government departments.
2. Coordinate the conduct of social assessments of slum families with the consulting firm.
3. Ensure the issue of notices related to resettlement by the government departments.
4. Coordinate the food and transport arrangement during resettlement of slum families with government departments.
5. Coordinate the issue of allotment orders, provision of basic facilities (water supply, electricity, functioning of lifts) in the new housing units with TNSCB officials.
6. Liaise with the Banks to open bank accounts for resettled families.
7. Coordinate with government departments to enrol children in ICDS/Schools; organize special camps for transfer of ration cards, aadhar cards, voter identity card and social security pensions.
8. Formation of Self Help Groups and organizing training for income generation and economic development activities for resettled families in coordination with Tamil Nadu Corporation for Women Development and National Urban Livelihood Mission.
9. Conduct of job fairs, skill training programmes in coordination with government departments.
10. Formation of Resident Welfare Associations and Federations for maintenance of EWS housing units.
11. Preparation of plan of action for implementation of community development programmes.
12. Identify agencies, NGOs, community-based organizations, and women's associations or groups to support project implementation.
13. Coordinate programs that promote gender equality, address violence against women and advance rights of girls and women.
14. Coordinate with the government departments, NGOs and other stakeholders to promote interventions to address gender based violence.
15. Coordinate the redressal of grievances of slum families before and after resettlement.
16. Oversee the work of Animators.
17. Preparation of monthly progress reports.
18. Documentation of project related activities.
19. Any other related tasks that may be entrusted upon by the Project Director.

7. Animator

Qualifications, Experience and Competencies

1. Minimum 12th Standard Pass.
2. Minimum 2 years of experience in social and community development activities / socio-economic survey in government / semi-government / autonomous organizations or urban local body/ Public Sector Undertaking / NGOs / CBOs / Private Company.
3. Good written and oral communication skills in Tamil.
4. Experience in slum development or resettlement projects or working with community groups, especially in urban sector will be preferred.

5. Experience of working with government organizations will be preferred.
6. Candidates residing in Chennai will be preferred.

Roles and responsibilities

1. Assist the enumeration, biometric capturing and socioeconomic survey of slum families with external vendors/consulting firm and Government departments.
2. Assist in resettlement of slum families and issue of shifting and subsistence allowance.
3. Mobilize the resettled families for the camps organized to enrol children in ICDS/Schools and special camps organized for the transfer of ration card, aadhar card, voter identity card, and social security pension.
4. Facilitate the formation of new Self Help Groups (SHGs) / Common Livelihood Groups and strengthening the capacity of existing SHGs.
5. Assist in skill mapping and identification of beneficiaries for skill training programmes and Job fairs.
6. Assist in identification for income generation and economic development activities and create linkages.
7. Assist the redressal of grievances of slum families before and after resettlement.
8. Disseminate the IEC materials and information about the Project at the field level.
9. Assist in formation of Resident Welfare Associations and Federations for maintenance of EWS housing units.
10. Any other related tasks that may be entrusted upon by the Project Director.

Annexure – II

Tamil Nadu Slum Clearance Board

Tamil Nadu Housing and Habitat Development Project

Application for the Post of Project Planning Officer / Urban Management Specialist

1.	Name of the Applicant		Affix your passport size photograph			
2.	Father / Husband's Name					
3.	Date of Birth and Age					
4.	Nationality					
5.	Communication Address					
6.	Contact Phone / Mobile No					
7.	Email ID					
8.	Languages Known					
9.	Educational Qualification					
S.No	Name of the Degree with Subject	Name of the University	Year of Passing	Grade / Class obtained		
10.	Post qualification Experience in construction projects in government / semi-government / autonomous organizations or urban local body / Public Sector Undertaking / Private Company of repute					
S.No	Name of the Project / Work and Scope of the Project / Work	Name of the Employer	Applicant's Designation / Role in the Project/ Work	Experience Period		
				From	To	Period (Year / Months)
11.	Experience of working with state / central government organizations					
S.No	Name of the Project / Work and Scope of the Project / Work	Name of the Employer	Applicant's Designation / Role in the Project/ Work	Experience Period		
				From	To	Period (Year /

						Months)

12. Experience in Housing projects

S.No	Name of the Project / Work and Scope of the Project / Work	Name of the Employer	Applicant's Designation / Role in the Project/ Work	Experience Period		
				From	To	Period (Year / Months)

13. Experience of working with World Bank/ADB and/or International Financial Institution funded projects

S.No	Name of the Project / Work	Name of the Employer and the Funding Agency	Applicant's Designation / Role in the Project	Experience Period		
				From	To	Period (Year / Months)

14. IT / Computer Skills, if any

15. Other Skills / Experiences relevant to the post applied, if any

--	--

I hereby declare that I have not been charged/convicted by any Court nor dismissed/removed/compulsory retired by way of punishment from the service of any Public/Private Sector undertaking or from Government Departments and that I have not been declared involved in any unlawful activity by any court.

I hereby declare that all the information furnished in this application are true, complete and correct to the best of my knowledge and belief. I understand that any misrepresentation or fraudulence or material omission made herein or any other document requested by TNSCB would render dismissal and termination of my candidature / service / contract apart from penal action as per law.

Date:

Place:

Signature of the Applicant

Tamil Nadu Slum Clearance Board
Tamil Nadu Housing and Habitat Development Project
Application for the Post of MIS Specialist

1.	Name of the Applicant		Affix your passport size photograph			
2.	Father / Husband's Name					
3.	Date of Birth and Age					
4.	Nationality					
5.	Communication Address					
6.	Contact Phone / Mobile No					
7.	Email ID					
8.	Languages Known					
9.	Educational Qualification					
S.No	Name of the Degree with Subject	Name of the University	Year of Passing	Grade / Class obtained		
10.	Post qualification Experience in in software development / project management / database management / MIS in government / semi-government / autonomous organizations or urban local body / Public Sector Undertaking / private company of repute.					
S.No	Name of the Project / Work and Scope of the Project / Work	Name of the Employer	Applicant's Designation / Role in the Project/ Work	Experience Period		
				From	To	Period (Year / Months)
11.	Experience of working with state / central government organizations					
S.No	Name of the Project / Work and Scope of the Project / Work	Name of the Employer	Applicant's Designation / Role in the Project/ Work	Experience Period		
				From	To	Period (Year / Months)

12	Experience of working with World Bank and/or International Financial Institution funded projects					
S.No	Name of the Project / Work	Name of the Employer and the Funding Agency	Applicant's Designation / Role in the Project	Experience Period		
				From	To	Period (Year / Months)
13	IT / Computer Skills, if any					
14	Other Skills / Experiences relevant to the post applied, if any					
<p>I hereby declare that I have not been charged/convicted by any Court nor dismissed/removed/compulsory retired by way of punishment from the service of any Public/Private Sector undertaking or from Government Departments and that I have not been declared involved in any unlawful activity by any court.</p> <p>I hereby declare that all the information furnished in this application are true, complete and correct to the best of my knowledge and belief. I understand that any misrepresentation or fraudulence or material omission made herein or any other document requested by TNSCB would render dismissal and termination of my candidature / service / contract apart from penal action as per law.</p> <p>Date: _____ Place: _____</p> <p style="text-align: right;">Signature of the Applicant</p>						

Tamil Nadu Slum Clearance Board
Tamil Nadu Housing and Habitat Development Project
Application for the Post of GIS Specialist

1.	Name of the Applicant		Affix your passport size photograph			
2.	Father / Husband's Name					
3.	Date of Birth and Age					
4.	Nationality					
5.	Communication Address					
6.	Contact Phone / Mobile No					
7.	Email ID					
8.	Languages Known					
9.	Educational Qualification					
S.No	Name of the Degree with Subject	Name of the University	Year of Passing	Grade / Class obtained		
10.	Post qualification Experience in GIS mapping / GIS data collection in government / semi-government / autonomous organizations or urban local body / Public Sector Undertaking / Private Company of repute					
S.No	Name of the Project / Work and Scope of the Project / Work	Name of the Employer	Applicant's Designation / Role in the Project/ Work	Experience Period		
				From	To	Period (Year / Months)
11.	Experience of working with state / central government organizations					
S.No	Name of the Project / Work and Scope of the Project / Work	Name of the Employer	Applicant's Designation / Role in the Project/ Work	Experience Period		
				From	To	Period (Year / Months)

12.	Experience in application of GIS and remote sensing in urban development / housing /slum development projects / programs					
S.No	Name of the Project / Work and Scope of the Project / Work	Name of the Employer	Applicant's Designation / Role in the Project/ Work	Experience Period		
				From	To	Period (Year / Months)
13.	Experience of working with World Bank and/or International Financial Institution funded projects					
S.No	Name of the Project / Work	Name of the Employer and the Funding Agency	Applicant's Designation / Role in the Project	Experience Period		
				From	To	Period (Year / Months)
14.	IT / Computer Skills, if any					
15.	Other Skills / Experiences relevant to the post applied, if any					
<p>I hereby declare that I have not been charged/convicted by any Court nor dismissed/removed/compulsory retired by way of punishment from the service of any Public/Private Sector undertaking or from Government Departments and that I have not been declared involved in any unlawful activity by any court.</p> <p>I hereby declare that all the information furnished in this application are true, complete and correct to the best of my knowledge and belief. I understand that any misrepresentation or fraudulence or material omission made herein or any other document requested by TNSCB would render dismissal and termination of my candidature / service / contract apart from penal action as per law.</p> <p>Date: _____ Place: _____</p> <p style="text-align: right;">Signature of the Applicant</p>						

Tamil Nadu Slum Clearance Board
Tamil Nadu Housing and Habitat Development Project
Application for the Post of Town Planning Specialist

1.	Name of the Applicant		Affix your passport size photograph			
2.	Father / Husband's Name					
3.	Date of Birth and Age					
4.	Nationality					
5.	Communication Address					
6.	Contact Phone / Mobile No					
7.	Email ID					
8.	Languages Known					
9.	Educational Qualification					
S.No	Name of the Degree with Subject	Name of the University / Institution	Year of Passing	Grade / Class obtained		
10.	Post qualification Experience in urban planning or architecture in government / semi-government / autonomous organizations or urban local body / Public Sector Undertaking / private company of repute					
S.No	Name of the Project / Work and Scope of the Project / Work	Name of the Employer	Applicant's Designation / Role in the Project/ Work	Experience Period		
				From	To	Period (Year / Months)
11.	Experience of working with state / central government organizations					
S.No	Name of the Project / Work and Scope of the Project / Work	Name of the Employer	Applicant's Designation / Role in the Project/ Work	Experience Period		
				From	To	Period (Year / Months)

12.	Experience of urban planning or architecture in urban development / housing / slum development related projects / programs					
S.No	Name of the Project / Work and Scope of the Project / Work	Name of the Employer	Applicant's Designation / Role in the Project/ Work	Experience Period		
				From	To	Period (Year / Months)
13.	Experience of working with World Bank and/or International Financial Institution funded projects					
S.No	Name of the Project / Work	Name of the Employer and the Funding Agency	Applicant's Designation / Role in the Project	Experience Period		
				From	To	Period (Year / Months)
14.	IT / Computer Skills, if any					
15.	Other Skills / Experiences relevant to the post applied, if any					
<p>I hereby declare that I have not been charged/convicted by any Court nor dismissed/removed/compulsory retired by way of punishment from the service of any Public/Private Sector undertaking or from Government Departments and that I have not been declared involved in any unlawful activity by any court.</p> <p>I hereby declare that all the information furnished in this application are true, complete and correct to the best of my knowledge and belief. I understand that any misrepresentation or fraudulence or material omission made herein or any other document requested by TNSCB would render dismissal and termination of my candidature / service / contract apart from penal action as per law.</p> <p>Date: _____ Place: _____</p> <p style="text-align: right;">Signature of the Applicant</p>						

Tamil Nadu Slum Clearance Board
Tamil Nadu Housing and Habitat Development Project
Application for the Post of Planning Assistant

1.	Name of the Applicant		Affix your passport size photograph			
2.	Father / Husband's Name					
3.	Date of Birth and Age					
4.	Nationality					
5.	Communication Address					
6.	Contact Phone / Mobile No					
7.	Email ID					
8.	Languages Known					
9.	Educational Qualification					
S.No	Name of the Diploma / Degree with Subject	Name of the University / Institution	Year of Passing	Grade / Class obtained		
10.	Post qualification Experience in urban planning or architecture in government / semi-government / autonomous organizations or urban local body / Public Sector Undertaking / Private Company of repute					
S.No	Name of the Project / Work and Scope of Project / Work	Name of the Employer	Applicant's Designation / Role in the Project/ Work	Experience Period		
				From	To	Period (Year / Months)
11.	Working Knowledge in CAD softwares such as AutoCAD, Revit, 3ds Max					
12.	Experience of working with state / central government organizations					
S.No	Name of the Project / Work and Scope of Project / Work	Name of the Employer	Applicant's Designation / Role in the Project/	Experience Period		
				From	To	Period (Year /

			Work			Months)
13.	Experience in urban planning or architecture in urban development / housing / slum development projects / programs					
S.No	Name of the Project / Work and Scope of the Project / Work	Name of the Employer	Applicant's Designation / Role in the Project/ Work	Experience Period		
				From	To	Period (Year / Months)
14.	IT / Computer Skills, if any					
15.	Other Skills / Experiences relevant to the post applied, if any					
<p>I hereby declare that I have not been charged/convicted by any Court nor dismissed/removed/compulsory retired by way of punishment from the service of any Public/Private Sector undertaking or from Government Departments and that I have not been declared involved in any unlawful activity by any court.</p> <p>I hereby declare that all the information furnished in this application are true, complete and correct to the best of my knowledge and belief. I understand that any misrepresentation or fraudulence or material omission made herein or any other document requested by TNSCB would render dismissal and termination of my candidature / service / contract apart from penal action as per law.</p> <p>Date: Place:</p>						
						Signature of the Applicant

Tamil Nadu Slum Clearance Board
Tamil Nadu Housing and Habitat Development Project
Application for the Post of Community Development Officer

1.	Name of the Applicant		Affix your passport size photograph			
2.	Father / Husband's Name					
3.	Date of Birth and Age					
4.	Nationality					
5.	Communication Address					
6.	Contact Phone / Mobile No					
7.	Email ID					
8.	Languages Known					
9.	Educational Qualification					
S.No	Name of the Degree with Subject	Name of the University	Year of Passing	Grade / Class obtained		
10.	Post qualification Experience in social and community development activities in government / semi-government / autonomous organizations or urban local body / Public Sector Undertaking / Private Company					
S.No	Name of the Project / Work and Scope of the Project / Work	Name of the Employer	Applicant's Designation / Role in the Project/ Work	Experience Period		
				From	To	Period (Year / Months)
11.	Experience of working with state / central government organizations					
S.No	Name of the Project / Work and Scope of the Project / Work	Name of the Employer	Applicant's Designation / Role in the Project/ Work	Experience Period		
				From	To	Period (Year / Months)

12.	Experience of working in slum development or resettlement projects or working with community groups especially in urban sector					
S.No	Name of the Project / Work and Scope of the Project / Work	Name of the Employer	Applicant's Designation / Role in the Project/ Work	Experience Period		
				From	To	Period (Year / Months)
13.	Experience of working with World Bank and/or International Financial Institution funded projects					
S.No	Name of the Project / Work	Name of the Employer and the Funding Agency	Applicant's Designation / Role in the Project	Experience Period		
				From	To	Period (Year / Months)
14.	IT / Computer Skills, if any					
15.	Experience in participatory methods, social mobilization, social analysis, resettlement and rehabilitation					
16.	Other Skills / Experiences relevant to the post applied, if any					
<p>I hereby declare that I have not been charged/convicted by any Court nor dismissed/removed/compulsory retired by way of punishment from the service of any Public/Private Sector undertaking or from Government Departments and that I have not been declared involved in any unlawful activity by any court.</p> <p>I hereby declare that all the information furnished in this application are true, complete and correct to the best of my knowledge and belief. I understand that any misrepresentation or fraudulence or material omission made herein or any other document requested by TNSCB would render dismissal and termination of my candidature / service / contract apart from penal action as per law.</p> <p>Date: _____ Place: _____</p> <p style="text-align: right;">Signature of the Applicant</p>						

Tamil Nadu Slum Clearance Board
Tamil Nadu Housing and Habitat Development Project
Application for the Post of Animator

1.	Name of the Applicant		Affix your passport size photograph			
2.	Father / Husband's Name					
3.	Date of Birth and Age					
4.	Nationality					
5.	Residential Address					
6.	Communication Address					
7.	Contact Phone / Mobile No					
8.	Email ID					
9.	Languages Known					
10.	Educational Qualification					
S.No	SSLC / HSC	Name of the School	Year of Passing	Marks Obtained		
10.	Experience in social and community development activities / socio-economic survey in government / semi-government / autonomous organizations or urban local body/ Public Sector Undertaking / NGOs / CBOs / Private Company.					
S.No	Name of the Project / Work	Name of the Employer	Applicant's Designation / Role in the Project/ Work	Experience Period		
				From	To	Period (Year / Months)

11.	Experience of working with government organizations					
S.No	Name of the Project / Work	Name of the Employer	Applicant's Designation / Role in the Project/ Work	Experience Period		
				From	To	Period (Year / Months)

12.	Experience of working in slum development or resettlement projects or working with community groups especially in urban sector					
S.No	Name of the Project / Work	Name of the Employer	Applicant's Designation / Role in the Project/ Work	Experience Period		
				From	To	Period (Year / Months)

16.	Other Skills / Experiences relevant to the post applied, if any					

I hereby declare that I have not been charged/convicted by any Court nor dismissed/removed/compulsory retired by way of punishment from the service of any Public/Private Sector undertaking or from Government Departments and that I have not been declared involved in any unlawful activity by any court.

I hereby declare that all the information furnished in this application are true, complete and correct to the best of my knowledge and belief. I understand that any misrepresentation or fraudulence or material omission made herein or any other document requested by TNSCB would render dismissal and termination of my candidature / service / contract apart from penal action as per law.

Date:

Place:

Signature of the Applicant