

**REQUEST FOR EXPRESSIONS OF INTEREST  
(CONSULTING SERVICES – FIRMS SELECTION)**

**India**

**Tamil Nadu Housing and Habitat Development Project**

Loan No./Credit No./ Grant No.: 9094-IN

Project ID: P168590

**Assignment Title:** Procurement of Consulting firm to carry out Housing Need assessment and Data Management system for TNSCB under Tamil Nadu Housing and Habitat Development Project, Tamil Nadu

**Reference No.:** IN-TNSCB-210197-CS-QCBS

The Tamil Nadu Slum Clearance Board (TNSCB) is implementing the Tamil Nadu Housing and Habitat Development Project financed by the World Bank and intends to apply part of the proceeds for consulting services.

**Objective and Scope of Work**

The objectives of the consultancy services are as follows:

- i. To equip TNSCB with a comprehensive information system to understand the housing and habitat needs of its target population.
- ii. To provide necessary inputs to calibrate existing programs and/or develop new initiatives to ensure that the institution is fulfilling its mandate in the most efficient and effective manner and consistent with the Tamil Nadu Urban Housing and Habitat Policy
- iii. To provide information on the socio-economic status, living conditions, livelihoods, income and other characteristics of TNSCB's target population
- iv. To monitor the targeting and ultimately the affordability constraints of the population.

In addition to the above,

- I. Conducting a Socio-Economic Survey of TNSCB's target population
- II. Developing an Information Management System (IMS) to be housed in TNSCB, which should capture the data obtained by the survey, with robust quality assurance processes.
- III. Conducting a first-take analysis of the household survey data with a focus on housing needs, livelihoods, and affordability.
- IV. Conducting Focus Group Discussion (FGD).

- V. Conducting Key informant Interviews.
- VI. Finalizing the questionnaire and the IMS with the feedback from TNSCB, the FGD and a group of stakeholders and conducting two training sessions for TNSCB staff.

The duration of the assignment is 10 (ten) calendar months from the date of award of contract.

The detailed Terms of Reference (TOR) for the assignment can be found at the following websites: [www.tnscb.org/procurement/](http://www.tnscb.org/procurement/) and <http://www.tenders.tn.gov.in>

The Tamil Nadu Slum Clearance Board, Government of Tamil Nadu now invites eligible consulting firms (“Consultants”) to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services.

**The short-listing criteria are:**

**The Consultancy firm should possess the required Expertise**

- (a) Team Leader – More than 15 years of experience on developing and implementing primary and secondary research on areas related to urban informal housing and livelihoods. Post graduation in social sciences or relevant applied sciences. Knowledge of local language desirable.
- (b) Community Engagement specialist (x2) – experience with more than 8 years of working with communities for collection of primary data through questionnaires, focus group discussions, etc. Post graduation in social sciences and relevant applied sciences. Knowledge of local language essential.
- (c) Data Management specialist – experience of more than 12 years of experience of designing and demonstrating data management systems for public or private sector, preferably with experience of working with state government or urban local bodies.
- (d) IT specialist – experience in developing MIS system, mobile applications, with more than 8 years of experience in software development and Master Degree in software engineering and related applied sciences.

In addition, a field-based team will be mobilized by the consultant in line with the number of household surveys and focused group discussion to be undertaken and time available to complete all outputs. All field team members should have prior household survey experience and be adequately trained for such survey work.

The lists of documents to be submitted along with the Expressions of Interest are:

1. Name, address, e-mail, telephone along with a note on the ownership, organizational structure and core business area of the consulting firm.
2. Document (s) to demonstrate that the firm is in the business for the last 5 (five) years.

3. Document (s) relating to details of similar assignments executed during the last 5 (five) years in Housing / Industry / Infrastructure / Social Sector related projects.
4. Certificate from the statutory auditors / Chartered Accountant stating the year wise annual turnover during the last 3 (three) financial years (i.e 2015-16, 2016-17, 2017-18).
5. A short write-up on technical and managerial capability of the firm for undertaking assigned but without submission of individual key experts' bio data.

Note: Key Experts will not be evaluated at the short-listing stage.

Consultant firm may submit other documents considered important, which are not listed above, to justify general qualifications and qualifications relevant to the assignment.

The attention of interested Consultants is drawn to Section III, paragraphs, 3.14, 3.16, and 3.17 of the World Bank's "Procurement Regulations for IPF Borrowers" July 2016 ("Procurement Regulations") Revised November 2017 and August 2018, setting forth the World Bank's policy on conflict of interest.

Consultants may associate with other firms to enhance their qualifications but should indicate clearly whether the association is in the form of a joint venture and/or a sub-consultancy. In the case of a joint venture, all the partners in the joint venture shall be jointly and severally liable for the entire contract, if selected.

A Consultant will be selected in accordance with the Quality and Cost Based Selection (QCBS) method set out in the Procurement Regulations.

Further information can be obtained at the address below during office hours i.e .10:00 AM to 5:45 PM. (Except holidays)

Expressions of interest must be delivered in a written form along with necessary enclosures to the address below (in person, or by mail or by e-mail) by 05.03.2021 up to 5:45 PM.

**Attention:**

Superintending Engineer,  
Project Monitoring Unit - World Bank Project  
Tamil Nadu Slum Clearance Board,  
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